

# E-Resources, E-Reality

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# Introduction

Number of article search results on  
“ERMs”: 300 +

Number of article search results on  
“Next Generation Catalogs”: 140 +

Number of super-amazing, out-of-the-box-  
fabulous, awesomely-intuitive library software  
packages available for purchase: . . . ?



# Overview

- Wayne State University / Miami University
  - Environment & Staffing
  - Tools
    - Need
    - Types
    - Training
    - Use

# Wayne State: Environment & Staffing



- FTE 23,873
- \$9.5 million materials budget (FY13)
- 250 staff in libraries
- Major Library Re-Org in summer 2011
- Re-Org Ongoing!



# Wayne State: Need for Tools

- Acquisitions Department
  - Was 8, now 4
- Increase in E-resource workflow
  - Proficiency in web interfaces
  - Proficiency in Excel
- Need for better workflow tracking
  - ERM not used for workflow, looked for other tools
- Project management currently a priority

# Wayne State: Types of Tools Acquisitions & E-Resources

- Workflow
  - Internal Listserv (AskTS)
  - UKSG Transfer
  - Trello
  - Google Spreadsheet
- Communication
  - Blog software

# UKSG Transfer

The screenshot shows a web browser window with the URL <http://etas.jusp.mimas.ac.uk/search/>. The browser's address bar shows "basic search" and "ETAS Search". The page features three logos: the UKSG logo (UKSG), the TRANSFER logo (a UKSG initiative), and the JUSP logo (JOURNAL USAGE STATISTICS PORTAL). Below the logos is a navigation menu with links: Home, Search transfers, Transfer form (login required), and Transfer bulk upload (login required). The main content area is titled "Search Transfers" and contains a search form with two input fields: "Multi-field:" and "ISSN:". A "Search" button is located below the input fields. Below the search form is a section titled "Exporting search results" with the text: "Search results can be exported to a CSV file that can be opened, searched and sorted in Excel or other programs". Below this is a section titled "Multi-field search tips" containing a table with search terms, search types, and the records returned.

Search terms	Search Type	Returns records containing
collaborative environments	Or	'collaborative' or 'environments'
+collaborative +environments	And	'collaborative' and 'environments'
"collaborative environments"	Phrase	the phrase 'collaborative environments'
+collaborative - environments	And Not	'collaborative' but not 'environments'
coll*	Wildcard	'collection', 'collision', 'collaborative', 'colloidal', etc.

Helpdesk: [jusp@mimas.ac.uk](mailto:jusp@mimas.ac.uk) | [Accessibility](#) | [Privacy Policy](#)  
© 2011-2013

# Using Trello

The screenshot shows a Trello board for the 'ERM Administrative Work Group'. The board is organized into four columns:

- To Do (5 cards):**
  - Download slides from iug
  - Look at examples on iug wiki and cs direct
  - Housekeeping (1/2)
  - Create a list of Resources and Licenses that are active to do initial work
  - Define what we want the records to do for us (1)
  - Add a card...
- Resource Records (4 cards):**
  - Add audit info (PCA) from spreadsheet into ERM
  - Any audit indications (and last years PCA - print to internet) spreadsheet info into ERM
  - Are there fields that we need? Resource record field review
  - relate remaining order recs to res recs. add order record relating to procedure
  - Add a card...
- License Records (4 cards):**
  - New license pre process procedure (NB review, MM create record)
  - Licenses going forward - do new procedure (0/4)
  - Check and "re-do" licenses that are already in system
  - Are there fields we need? License record field review
  - Add a card...
- Contact Records (3 cards):**
  - last phase in project
  - review and organize individual emails that have contact info (NB)
  - Create process to get the info into the ERM
  - Add a card...

The right-hand sidebar contains:

- Members:** Nancy Beals, Add Members...
- Board:** Options, Add List, Filter Cards (ON)
- Activity:** View all...
  - Nancy Beals added relate remaining order recs to res recs. add order record relating to procedure to Resource Records. Mar 7 at 11:41 am
  - Nancy Beals on Define what we want the records to do for us
  - add publisher specific

# Communication at WSLUS

The screenshot shows a web browser window displaying the Wayne State University Library System News page. The browser's address bar shows the URL <http://www.lib.wayne.edu/blog/>. The page features a dark green header with the Wayne State University logo and navigation links for University Libraries, NEEF Law, Shiffman Medical, and Reuther Library. A 'LOGIN' button is also present in the top right corner. The main content area is divided into a left sidebar and a main column. The sidebar contains a vertical menu with categories: UNIVERSITY LIBRARIES, RESOURCES, SERVICES, LIBRARY INFO, ALL INFORMATION, ABOUT, CONTACT INFO/ STAFF DIRECTORY, HOURS, MAPS AND DIRECTIONS, NEWS, POLICIES, and QUICKLINKS. The main column features a large heading 'UNIVERSITY LIBRARIES' and a sub-heading 'WSU LIBRARY SYSTEM NEWS' with the tagline 'News & Updates in the Libraries'. The primary article is titled 'Wayne State University Library System offers new online resource to bring Whistler's Peacock Room into the digital realm', dated February 19th, 2013. The article text describes the launch of a new online resource, 'The Story of the Beautiful: Freer, Whistler, and Their Points of Contact,' which provides a comprehensive guide to the Peacock Room and its history. It mentions that the room, an elaborately painted former dining room, will celebrate its 90th anniversary of being on public view in 2013. The article also notes that the resource provides visitors with a deeply contextualized way to understand the room, its contents, and its narratives, using more than 400 digital objects and a wealth of archival materials. A quote from Joshua Neds-Fox, coordinator for the Digital Publishing unit, states: "This project animates the digital archive in a way that brings static, academic material to life." The article concludes by mentioning that users can explore two compelling 360-degree virtual versions of the room: one as it looked in Victorian London, filled with Chinese blue-and-white porcelain, and another as it appeared in 1908 after museum founder Charles Lang Freer reassembled it in his Detroit mansion, filled with subtly glazed ceramics from all over Asia. Interactive maps and timelines, supplemented by letters, are also mentioned. To the right of the main article is a 'SEARCH BLOG' section with a search input field and a 'Search' button. Below the search section is a 'CATEGORIES' list including Annual Reports, Faculty Newsletter, Law Library New Resources, Law Library News, New Resources, Newsletters, Publications, Shiffman Library New Resources, Shiffman Library News, Trial Resources, and WSULS News. At the bottom right is an 'ARCHIVES' section listing dates from February 2013 to April 2012.

Wayne State University

UNIVERSITY LIBRARIES NEEF LAW SHIFFMAN MEDICAL REUTHER LIBRARY LOGIN

## UNIVERSITY LIBRARIES

### WSU LIBRARY SYSTEM NEWS

*News & Updates in the Libraries*

#### Wayne State University Library System offers new online resource to bring Whistler's Peacock Room into the digital realm

February 19th, 2013

Wayne State University and the Smithsonian's Freer Gallery of Art recently announced the launch of a new online resource, "The Story of the Beautiful: Freer, Whistler, and Their Points of Contact," a comprehensive guide to James McNeill Whistler's Peacock Room and its dynamic history ([www.peacockroom.wayne.edu](http://www.peacockroom.wayne.edu)). The Peacock Room, an elaborately painted former dining room and one of the most famous masterpieces in the Freer's collection, will celebrate its 90th anniversary of being on public view in 2013. "The Story of the Beautiful" provides visitors with a deeply contextualized way to understand the room, its contents and its narratives, using more than 400 digital objects and a wealth of archival materials.

"This project animates the digital archive in a way that brings static, academic material to life," said Joshua Neds-Fox, coordinator for the Digital Publishing unit at the Wayne State University Library System.

Users can explore two compelling 360-degree virtual versions of the room: one as it looked in Victorian London, filled with Chinese blue-and-white porcelain, the other as it appeared in 1908 after museum founder Charles Lang Freer reassembled it in his Detroit mansion and filled its shelves with subtly glazed ceramics from all over Asia. By clicking on each object in the room, visitors can zoom in on high-res images. Interactive maps and timelines, supplemented by letters,

#### SEARCH BLOG

Search

#### CATEGORIES

- Annual Reports
- Faculty Newsletter
- Law Library New Resources
- Law Library News
- New Resources
- Newsletters
- Publications
- Shiffman Library New Resources
- Shiffman Library News
- Trial Resources
- WSULS News

#### ARCHIVES

- February 2013
- January 2013
- December 2012
- November 2012
- October 2012
- September 2012
- August 2012
- July 2012
- June 2012
- May 2012
- April 2012

# Wayne State: Types of Tools Library Wide

- Professional Productivity
  - Apps – Remember the Milk, Evernote
- Project Portfolio Management
  - Google Spreadsheet
- LibGuide
  - Collection Development (under construction)




# Using the Evernote App

The screenshot displays the Evernote web application interface. At the top, there is a browser address bar showing the URL [https://www.evernote.com/Home.action?passwordChanged=true&\\_fsk=1721](https://www.evernote.com/Home.action?passwordChanged=true&_fsk=1721). Below the browser, a navigation bar includes the Evernote logo, a search bar, and the user's name 'am4886'. The main content area is divided into two columns. The left column, titled 'All Notes', lists several notes with their titles and brief descriptions, including 'Fake Note for Preso', 'Note from LLT January Meeting in Detroit', 'Notes from CRRT', 'Note from Kim/Nancy Bi-Weekly Meeting in Nancy's Off...', 'Note from N. Beals, P. Beavers, S. Phillips, R Beatty, Ad...', 'Note from Tire', 'Note from 1 1/2 hours', 'Note from Shiffman check in in Detroit', and 'Snapshot from Project Management Professi...'. The right column shows the content of the selected note, 'Fake Note for Preso', which contains the text: 'Hi, this is Nancy and I am taking notes/minutes for a fake meeting at WSULS. This is how Evernote looks and works. It can be very helpful for note taking and all kinds of other things!'. The interface also features a toolbar with various editing options and a 'Show Details' link.



# Using the RTM App

Remember The Milk - Nancy's Tasks

 [nbeals](#) | [Overview](#) | [Tasks](#) | [Locations](#) | [Contacts](#) | [Settings](#) | [Help](#) | [Logout](#)

Tuesday, March 5, 2013 | 3:38PM

[Show search options](#)

[Inbox](#) | [Personal](#) | [Study](#) | [Work](#) | [Sent](#) | [All Tasks](#)

**More Actions...** Sort by...

Select: [All](#), [Due Today](#), [Due Tomorrow](#), [Overdue](#), [None](#)

« Add a new task

>	review serials notes from meeting with dp	
	<u>overlap analysis of Ebsco and Proquest aggregators</u>	09/08/12
	<u>Check BMJ journals subs - not paid yet this year</u>	09/10/12
	<u>judy_email "out of office" reply until - forward phone and keep hooked up until 12/12/12</u>	12/12/12
	CRRT - Agenda	
	Individual staff folders	
	move all acq email to acq_email central address	
	move all paper invoicing to electronic	
	move contact info folder to acq_email for MM to update ERM contact records	
	password list	
	Send Alexandra the GOBI slips that Nancy got	
	YBP - Ashley EM's: Alexandra, Jim, Rachael, Mike P, Shawn, Damecia	

**List** | [Share](#) | [Publish](#)

**Work** (12 tasks)

0 due today  
0 due tomorrow  
3 overdue

[6 completed](#)


[Print](#)  
[iCalendar](#)  
[iCalendar \(Events\)](#)  
[Atom](#)

**Key**

Priorities:  
[1](#) [2](#) [3](#) [No](#)

Due today: **bold**  
Overdue: underline

[Learn keyboard shortcuts](#)

**NEW**  Has RTM made you more organized and productive? [Upgrade to Pro](#) and support RTM.

[About](#) | [Blog](#) | [Apps](#) | [Forums](#) | [Help](#) | [Contact Us](#) | [Terms of Use](#) | [Privacy Policy](#)

[https://www.rememberthemilk.com/home/nbeals/#section.tasks\[3/5/2013 3:39:33 PM\]](https://www.rememberthemilk.com/home/nbeals/#section.tasks[3/5/2013%203:39:33%20PM])

# Project Portfolio Management

Browser: https://docs.google.com/spreadsheets/ccc?key=0AIBgsmmgW8zVdDluCTZNdTU2... NB Copy of WSULS TS/ACQ...

File Edit View Insert Format Data Tools Help All changes saved in Drive

Comments Share

WSULS TS/ACQ Project Portfolio - Active

1	WSULS TS/ACQ Project Portfolio - Active								
2	Title	Start Date	End Date	Resource	Lead Team	Priority	Status	Add Date	Notes
3	<b>Acquisitions (ACQ)</b>								
6	Acq files organization	3/1/2013	9/1/2013	N. Beals/R. Forte/M. Muldoon	Acq	Medium	On Track	2/20/2013	
10	<b>Serials</b>								
11	Move from Print to Internet	10/25/2012		N. Beals / D. Paldan / K. Bursick	Acq	High	On Track	10/26/2012	This is an ongoing yearly project
12	Print processing reduction			N. Beals / D. Paldan / K. Bursick	Acq	Medium	On Track	10/26/2012	Bindery and Serial Checkin - review activity
13	Create Annual Serials Review List for Selectors	11/1/2012	3/1/2013	N. Beals / D. Paldan / P. Beavers	Acq/Coll Dev	High	Complete	10/26/2012	
14	Look at the leftover Ovid print titles	4/1/2013	7/1/2013	N. Beals	Acq	Medium	Not Started	3/1/2013	
15	Big Deal Swap Outs	5/1/2013	8/1/2013	N. Beals / P. Beavers	Acq / Coll Dev	Medium	Not Started	3/1/2013	This is an ongoing yearly project
19	<b>E-Resources</b>								
20	ERM Work - data propagation	2/1/2013	12/15/2013	A. Mowry / N. Beals / Acq Staff	Acq	Medium	On Track	10/26/2012	
21	Usage Statistics Organization	3/1/2013	9/1/2013	N. Beals / M. Muldoon	Acq	Medium	On Track	3/1/2013	
24	<b>Cross Over w/ Coll Dev</b>								
25	Newspaper Review			N. Beals/ P. Beavers/ CRRT	Acq	Medium	Not started	3/1/2013	
26	Micro Review			N. Beals/ P. Beavers/ CRRT	Acq	Medium	Not started	3/1/2013	

Active/Upcoming | Active Projects Gantt Charts | Cancelled/No-Low Priority | Completed | Project Template

# Wayne State: Tools & Staff Training

- Group
- One on One
- On Their Own
  - Accelerate – University Provided
  - Online modules

# Miami University: Environment & Staffing

- 4-year public institution
  - primarily undergraduate
- FTE 16,500
- \$3.5 million materials budget (FY13)
- 94 staff in libraries
  - 44 librarians
  - 51 classified staff

# Miami University: Need for Tools

- Technical Services Department
  - Was 18, then 15, then 9.5, now 11.5
  - Physical re-organizations / Staff duties mashup
- Documentation
  - Intra-departmental communication
- Communication
  - Tech services / Public services
- Workflow & Efficiency
  - E-resources admin
  - ILS migration


# Miami University: Types of Tools


- Documentation: PBWiki
- Communication: LibGuides
  - RSS Tools: WordPress Blog / Yahoo Pipes
  - Google Docs, Forms
- E-Resource Workflows: KeePass Password Safe
- ILS Efficiency
  - PDF Creator
  - EBSCOnet

# Tech Services PBWiki

VIEW EDIT

☆ **FrontPage**

last edited by  Jennifer Bazeley 3 months ago



**Welcome to the Tech Services Wiki!**

[Elizabeth Brice](#), Department Head

The [Tech Services Wiki](#) is the place where you'll find staff information, processes and procedures, and resource information.

## SideBar

### [Technical Services Home](#)

### [Library Location Codes](#)

### Procedures and Policies

- [Orders](#)
- [Receipt](#)
- [Copy Cataloging](#)
- [Serials](#)
  - [SWORD](#)
  - [Serials Cataloging](#)
  - [Regional Campus Serials](#)
  - [Miscellaneous](#)
- [Electronic Resources](#)
  - [OhioLINK E-Resources](#)
    - [E-Books \(OhioLINK\)](#)
  - [Miami E-Resources](#)
    - [E-Books \(Miami\)](#)
  - [Usage Statistics](#)
- [Physical Processing](#)
- [Authority Control](#)
- [Stafford Project](#)
- [Database Maintenance](#)
- [Departmental Statistics](#)
- [Shelf-Ready Processing](#) (Guidelines for Review)

### [Resources and Tools](#)

#### [Sierra](#)

#### [Staff](#)

- [Emergency Telephone Tree](#)

#### [Teams](#)

#### [Training](#)

#### [TS Stats](#)

#### [Macro News and Updates](#)



# TS PBWiki: Serials Procedures

VIEW EDIT

## Serials

last edited by Jennifer Bazeley 2 weeks, 2 days ago

Page history

### Serials Procedures

1. [Claims](#)
2. [Check-in](#)
3. [Processing Invoices: Serials](#)
4. [Cessations and Title Changes](#)
5. [Cancellations](#)
6. [Orders/New Titles](#)
7. [Newspaper Item and Barcode](#)
8. [Newspaper Retention Policies](#)
9. [Journal Routing](#)
10. [Renewals](#)

### Standing Orders Procedures

1. [Claims](#)
2. [Check-in](#)
3. [Processing Invoices: Standing Orders](#)
4. [Cessations and Title Changes](#)
5. [Cancellations](#)
6. [Orders/New Titles](#)
7. [Retention Policies](#)
8. [STO Added/Replacement Volumes](#)
9. [Receipt Added/Replacement Volumes](#)
10. [Cat Sep/SSL](#)

### SWORD

#### [Serials Cataloging](#)

#### [Regional Campus Serials](#)

#### [Miscellaneous](#)

- Create a page
- Upload files
- Invite more people

- Share this page
- Put this page in a folder
- Add Tags
- Control access to this page
- Copy this page

#### Navigator

- ★ Starred Pages and Files
- Authority Control Macros
- CopyCat Macros
- Database Cleanup Macros
- MU Templates
- Old Macro Express Macros

Pages Files options

#### SideBar

### [Technical Services Home](#)

### [Library Location Codes](#)

#### Procedures and Policies

- [Orders](#)
- [Receipt](#)
- [Copy Cataloging](#)
- [Serials](#)
  - [SWORD](#)
  - [Serials Cataloging](#)

# TS PBWiki: Embedded Google Calendar

**TS Calendar**

Today ◀ ▶ **March 2013** ▼ Print Week Month Agenda

Sun	Mon	Tue	Wed	Thu	Fri	Sat
24	25 MA-V	26	27 1pm MS-V	28 3:45pm SK-S	Mar 1	2
3	4	5	6	7	8	9
10 Daylight Savi	11 EB - V MS-V 3pm JB - S	12	13	14	15	16
17 St. Patrick's D	18 JB - C	19	20	21	22 JB - W	23
24	25	26	27	28	29	30
31 Easter	Apr 1 April Fool's D	2	3	4	5	6

Events shown in time zone: Eastern Time + Google Calendar

# Tech Services LibGuide

- Home
- Who's Who in TS
- Policies ▾
- Form - ER Access Issues
- Form - Report/List Creation
- Acquisitions ▾
- E-Books ▾
- Databases
- Serials ▾
- Ebrary PDA Reports
- E-Resource Usage Stats
- OneSearch ▾
- Link Resolver
- Open Access

Home [Comments\(0\)](#) [Print Page](#)

## ER News

- [IEEE Announces New Enhancements to the IEEE Xplore Digital Library](#)
- [Welcome to Oxford Islamic Studies Online](#)
- [New functionality added to Oxford Reference](#)
- [Reminder: Important information about your subscription to Oxford Handbooks Online](#)
- [Introducing EndNote for iPad](#)
- [Ovid Notification Regarding Site Availability](#)
- [Cambridge Companions Online got a face lift!](#)
- [Web of Science maintenance alert](#)
- [Now Available: Free Thomson Reuters Refscan App](#)
- [HeinOnline's January 2013 Newsletter, Issue #1](#)

[View Website](#)  
[View Feed](#)

## Welcome to the Technical Services Front Page!



This page is dedicated to inform and facilitate communication between the Technical Services department and other departments within the library system. If you have any suggestions or feedback about the guide please fill out the feedback form located on the bottom right of the home page.

## TS News

- [OCLC Abstracts: More e-book data for WorldCat, managing shared print collections, Library services in the digital age](#)
- [Sierra update 1/18/13](#)
- [OCLC Abstracts: Web service for Policies Directory, 5 big 2013 trends, WorldCat sites now in Italian, OCLC events at Midwinter](#)
- [YBP's 60 Second Update January 2013](#)
- [YBP's Academia Update December 2012](#)

## ER Free Trials

- [Routledge Performance Archive trial](#)
- [IHS Jane's Online Trial](#)
- [Drama Online Library Trial](#)
- [Open Access to Black Studies in Video](#)
- [Stalin Digital Archive trial](#)
- [Poetry and Short Story Reference Center trial](#)
- [Iskusstvo Kino Digital Archive trial](#)
- [Visual Thesaurus Trial Access \(Good through 10/26/2012\)](#)
- [Free Access to Weekly Digest of News from China – in English](#)
- [Taylor and Francis eBooks trial](#)

[View Website](#)  
[View Feed](#)

## Fund Activity Report

# Tech Services LibGuide: Yahoo Pipes

## Recent LIS Journal Articles

- Benchmarking mechanical engineering collections using the WorldCat Collection Analysis tool.
- Designing policy for copy cataloging in RDA.
- Digital libraries: Comparison of 10 software.
- A dual approach to assessing collection development and acquisitions for academic libraries.
- Evaluation and promotion: The cooperative purchase experience of academic libraries in China.
- A holistic approach to collection security implementation in university libraries.
- International students' use of a library's media collection.
- A model for book inquiry history analysis and book-acquisition recommendation of libraries.
- Editorial Board.
- Building by benchmarking: A method of creating and evaluating an Asian American Studies collection.
- Decisions in resource management: The case of microforms.
- Improving the quality of online journals: Follow-up study of Elsevier's backfiles image rescanning project.
- A proposed model for library stacks management.
- A subject-based shared approval plan for consortia purchasing of U.S. university press books.
- Wanted dead or alive? Western genre items in the 21st century United States library.
- Weeding nursing e-books in an academic library.
- Editorial Board.
- Determinants of library's effectiveness and efficiency: A study of collection development, organization and services of Maulana Azad Library, AMU (India).
- The status of cataloguing manuscripts in large libraries in Iran.
- iPotential: Mobile electronic resource management on an iPad.
- If You Can Make it There, You Can Make it Anywhere: Providing Reference and Instructional Library Services in the Virtual Environment
- Retrieval Performance and Indexing Differences in ABELL and MLAIB
- Think Globally! Enhancing the International Student Experience with LibGuides
- Guest Editorial The Crisis in Research Librarianship.
- "Lawfully Made Under This Title": The Implications of Costco v. Omega and the First Sale Doctrine on Library Lending.
- Academic Users' Information Searching on Research Topics: Characteristics of Research Tasks and Search Strategies.
- Editor's Comments.
- Editorial Board Thoughts: Appreciation for History.
- Extending IM beyond the Reference Desk: A Case Study on the Integration of Chat Reference and Library-Wide Instant Messaging Network.

# TS LibGuide: Embedded Google Form

## ER Access Issues Form

### MU/OhioLINK ER Access Issues

Use this form if you are having issues accessing MU or OhioLINK electronic resources.

If troubleshooting issues on a workstation other than your own, have the user visit <http://www.ohiolink.edu/cgi-bin/whereami.pl> to obtain browser and IP information.

For ER access issues which occur outside of business hours, please use the Web Feedback form at <http://www.lib.muohio.edu/feedback/>.

To follow up on a previously submitted unresolved issue, please contact Jennifer Bazeley at [bazelejw@muohio.edu](mailto:bazelejw@muohio.edu).

\* Required

**Your Name \***

**Your Email Address \***

**Browser type and version \***

Visit <http://www.ohiolink.edu/cgi-bin/whereami.pl> to obtain browser information. Type in N/A if not available.

**IP address of workstation having problem \***

Visit <http://www.ohiolink.edu/cgi-bin/whereami.pl> to obtain IP information. Type in N/A if not available.

**Patron email for notification of issue resolution**





# TS LibGuide: Embedded Google Spreadsheet

Ebrary PDA Reports [Comments\(0\)](#) [Print Page](#)

## Ebrary PDA Trigger Reports

Trigger reports will be updated weekly. For turnaway numbers, see table below PDA report.

[Download weekly trigger report in csv format](#)

[Download turnaways spreadsheet in csv format](#)

[List of Columns/Categories and Definitions](#)

Comments (0)



## Trigger Report

### ebrary PDA report 2013

ebrary DocID	ISBN Print	ISBN Electronic	Title	Trigger Date
10248946	9780470258200	9780470399460	Electronic Health Records : An Audit and Internal Control Guide	2013/02/22
10330929	9780415998994	9780203881286	International Media Communication in a Global Age	2013/02/21
10240374	9780631218425	9781405137515	Derrida Dictionary	2013/02/18
10269649	9780415776783	9780203886311	Separatist Conflict in Sri Lanka : Terrorism, Ethnicity, Political Econo	2013/02/13
10343532	9780807832615	9780807895313	Until the Last Man Comes Home : POWs, MIAs, and the Unending Vie	2013/02/18
10382521	9780415778336	9780203856277	Overseas Research II : A Practical Guide	2013/02/13
10415897	9781575911373	9781575911601	French XX Bibliography, Issue 61 : A Bibliography for the Study of Fre	2013/02/18
10419781	9789004182981	9789004193215	Imag(In)ing the War in Japan : Representing and Responding to Trau	2013/02/14
10425224	9781584658351	9781584659495	HBI Series on Jewish Women : Kosher Baker : Over 160 Dairy-Free Re	2013/02/12
10521784	9781849051903	9780857004208	Narrative Therapy for Women Experiencing Domestic Violence : Supp	2013/02/14
10361774	9780415482424	9780203862063	Early Childhood Matters : Evidence from the Effective Pre-school and	2013/02/07
10363913	9789004166677	9789047442752	Medieval Mediterranean : Ficino, Pico and Savonarola : The Evolutio	2013/02/11
10366162	9781405160407	9781444318180	Media and the Public : Them and Us in Media Discourse	2013/02/08
10366598	9781405195096	9781444323511	History of India (2nd Edition)	2013/02/11

2013-02-28 [Title Usage](#)

Comments (0)



# TS LibGuide: Link to Google Spreadsheets

## E-Books

- [ACLS Humanities E-Books \(2008-2010\)](#)
- [Brill E-Books \(2007- \)](#)
- [Cambridge Companions Online \(2009- \)](#)
- [Chicago Manual of Style Online \(2010- \)](#)
- [Ebrary E-Books \(2010- \) \(see Ebrary tab for PDA Trigger Report\)](#)
- [EEBO \(2008-2011\)](#)
- [EEBO \(2012- \)](#)
- [Ebscohost E-Books \(2011\)](#)
- [Ebscohost E-Books \(2012\)](#)
- [Elsevier E-Books \(2011- \)](#)
- [Gale E-Books \(2009-2011\)](#)
- [Gale E-Books \(2012- \)](#)
- [Gale GVRL E-Books \(2011- \)](#)
- [Johns Hopkins University Press E-Books \(2012\)](#)
- [Morgan and Claypool E-Books \(2009- \)](#)
- [OECD E-Books \(2010-2011\)](#)
- [OECD E-Books \(2012- \)](#)
- [OhioLINK EBC \(2009- \)](#)
- [Oxford African American Studies Center \(2009- \)](#)
- [Oxford Art Online \(Grove\) \(2012- \)](#)
- [Oxford Bibliographies Online \(2012- \)](#)
- [Oxford Dictionary of National Biography \(2012- \)](#)
- [Oxford English Dictionary \(2012- \)](#)
- [Oxford Handbooks Online \(2012- \)](#)
- [Oxford Music Online \(Grove\) \(2012- \)](#)
- [Oxford Reference Online \(Oct 2012- \)](#)
- [Oxford Scholarship Online \(2012- \)](#)
- [Past Masters \(Intalex\) E-Books \(2009- \)](#)
- [Project Muse E-Books \(September 2012- \)](#)
- [Rotunda E-Books \(2009- \)](#)

- [MathSciNet \(2009- \)](#)
- [Naxos \(Sept 2010- \)](#)
- [NBC Learn \(September 2012- \) \[opens as PDF\]](#)
- [Newsbank/Readex \(2009- \)](#)
- [OCLC FirstSearch \(2009- \)](#)
- [OhioLINK OSearch Databases \(2009-2012\)](#)
- [ProQuest \(2009- \)](#)
- [SciFinder \(2010- \)](#)
- [Scopus \(2011- \)](#)
- [Ulrich's \(2009\)](#)
- [Ulrich's \(2010\)](#)
- [Ulrich's \(2011- \)](#)
- [Web of Knowledge \(2009- \)](#)

Comments (0)

## E-Journals

- [Accessible Archives \(2009- \)](#)
- [ACM Digital Library \(2009- \)](#)
- [Allen Press Journals \(2010- \)](#)
- [American Chemical Society \(2009- \)](#)
- [American Geophysical Union \(2009- \)](#)
- [American Institute of Physics \(2009- \) SEE Scitation AIP](#)
- [American Mathematical Society \(2011- \)](#)
- [American Meteorological Society \(2010- \)](#)
- [American Physical Society \(2009- \)](#)
- [American Psychiatric Publishing \(Sept 2011- \)](#)
- [Ammons Scientific \(2012- \)](#)
- [Annual Reviews \(2009- \)](#)
- [Atypon Journals \(2009-May 2012\)](#)
- [American Veterinary Medical Association \(2011- \)](#)
- [BioOne \(2009- \)](#)

# KeePass Password Safe

The screenshot shows the KeePass Password Safe application window titled "New Database.kdbx\* - KeePass Password Safe". The interface includes a menu bar (File, Edit, View, Tools, Help), a toolbar with icons for file operations and search, and a search field. On the left is a tree view of the database structure, with "ER Usage Stats" selected. The main area displays a table of password entries.

Title	User Name	Password	URL	Notes
Alexander Street Press	username	*****	http://stats.alexanderstreet.com	DBR1, COUNTER compliant
ArtSTOR	username	*****	http://stats.artstor.org	non-COUNTER compliant
EBSCOhost	username	*****	http://eadmin.ebscohost.com/EAdmin/L...	JR1, DBR1, BR1, COUNTER-compliant
Gale	username	*****	http://admin.galegroup.com	DBR1, JR1, BR2, COUNTER-compliant
LexisNexis	username	*****	http://usage.lexisnexis.com	DBR1, COUNTER-compliant
Naxos	username	*****	http://www.naxosmusiclibrary.com	non-COUNTER compliant
Salem Press	username	*****	http://www.health.salempress.com	BR2, COUNTER-compliant

Group: ER Usage Stats, Title: Naxos, User Name: username, Password: \*\*\*\*\*, URL: <http://www.naxosmusiclibrary.com>, Creation Time: 3/4/2013 2:00:36 PM, Last Access Time: 3/4/2013 2:01:00 PM, Last Modification Time: 3/4/2013 2:01:00 PM

non-COUNTER compliant

1 of 7 selected | Ready.

# PDF Creator

The screenshot shows the Sierra Miami University Libraries interface. The window title is "Sierra - Miami University Libraries - Jennifer Bazeley (Tech . Svcs.)". The menu bar includes File, Edit, View, Go, Tools, Admin, Reports, Window, and Help. The main header features the "sierra" logo and a "FUNCTION Funds" dropdown menu. On the left, a "Funds" tree view shows "Current Funds (9)" with a list of departments such as "02/06 Aerospace", "03/08 Botany", and "07/09 English". The main content area is titled "Report" and includes a "Detail report" checkbox, a "Number of Levels" dropdown set to "3", and a "Report Header" field containing "Budget Report". Below this, the report title is "Miami University Libraries 03-04-2013 FY13 Budget Report : ACCOUNTING REPORT -- Budget Report". A table with columns "Appropriation", "Expenditure", "Encumbran...", "Free Balance", "Cash Balan...", and "%" is partially visible. A "PDFCreator 1.6.2" dialog box is open in the foreground, with the following fields: Document Title: "Budget Report"; Creation Date: "20130304113450" (with a "Now" button); Modify Date: "20130304113450" (with a "Now" button); Author: "bazelejw"; Subject: (empty); Keywords: (empty); Profile: "Default"; and a checked checkbox for "After saving open output file". The dialog also has an unchecked checkbox for "Edit PDF files with PDFArchitect" and buttons for "Cancel", "Wait - Collect", "Options", "eMail", and "Save".

# Old Budget Report (E-Mail)

Miami University Libraries03-04-2013 Page 1

FY13 Budget Report : ACCOUNTING REPORT -- Budget Report

	Appropriation	Expenditure	Encumbrance	Free Balance	Cash Balance	%
<b>FY13 Budget Report</b>						
<b>Books</b>						
03/13 Botany	\$3,156.50	\$2,418.25	\$43.05	\$695.20	\$738.25	78%
04/13 Chem./Biochem	\$6,456.50	\$3,978.19	\$35.05	\$2,443.26	\$2,478.31	62%
05/13 Classics	\$5,264.00	\$4,357.26	\$210.10	\$696.64	\$906.74	87%
07/13 English	\$10,246.00	\$7,772.92	\$1,443.61	\$1,029.47	\$2,473.08	90%
08f/13 French	\$4,002.00	\$2,949.03	\$113.49	\$939.48	\$1,052.97	77%
08i/13 Italian	\$1,815.00	\$1,152.29	\$175.44	\$487.27	\$662.71	73%
09/13 Geography	\$2,515.00	\$2,400.30	\$39.65	\$75.05	\$114.70	97%
10/13 Geology	\$6,631.00	\$5,460.30	\$930.54	\$240.16	\$1,170.70	96%
11e/13 Asian Stu.	\$4,456.00	\$2,604.72	\$201.62	\$1,649.66	\$1,851.28	63%
11g/13 German	\$3,631.00	\$2,505.72	\$229.85	\$895.43	\$1,125.28	75%
11r/13 Russian	\$4,199.00	\$2,648.28	\$436.01	\$1,114.71	\$1,550.72	73%
12/13 History	\$11,346.00	\$8,224.74	\$419.68	\$2,701.58	\$3,121.26	76%
13/13 Mathematics	\$4,357.03	\$4,411.36	\$0.00	-\$54.33	-\$54.33	101%
14/13 Microbiology	\$4,558.50	\$3,076.50	\$367.69	\$1,114.31	\$1,482.00	76%
15/13 Military St.	\$4,594.86	\$4,444.11	\$157.07	-\$6.32	\$150.75	100%
16/13 Philosophy	\$6,148.00	\$5,415.12	\$728.15	\$4.73	\$732.88	100%
17/13 Physics	\$2,638.00	\$1,580.27	\$0.00	\$1,057.73	\$1,057.73	60%
18/13 Political Sci	\$10,554.04	\$8,059.96	\$605.25	\$1,888.83	\$2,494.08	82%
19/13 Psychology	\$11,849.00	\$8,363.04	\$413.73	\$3,072.23	\$3,485.96	74%
1r/13 Replacement	\$5,355.00	\$3,276.02	\$1,311.77	\$767.21	\$2,078.98	86%
1v/13 Vids in Class	\$5,570.00	\$2,087.33	-\$0.01	\$3,482.68	\$3,482.67	37%
20/13 Religion	\$8,664.00	\$7,664.28	\$999.94	-\$0.22	\$999.72	100%
21a/13 Anthropology	\$3,656.00	\$1,750.34	\$1,035.37	\$870.29	\$1,905.66	76%
21s/13 Sociology	\$6,766.00	\$4,502.80	\$0.00	\$2,263.20	\$2,263.20	67%
22/13 Span & Port	\$5,281.00	\$3,911.57	\$202.94	\$1,166.49	\$1,369.43	78%
23/13 Communication	\$11,264.00	\$8,007.63	\$499.77	\$2,756.60	\$3,256.37	76%
24/13 Zoology	\$6,910.51	\$5,139.14	\$0.00	\$1,771.37	\$1,771.37	74%
25/13 Ed.Leadership	\$8,788.00	\$6,155.78	\$175.26	\$2,456.96	\$2,632.22	72%



# New Budget Report: PDF

Miami University Libraries 03-04-2013  
 FY13 Budget Report : ACCOUNTING REPORT -- Budget Report

FY13 Budget Report	Appropriation	Expenditure	Encumbrance	Free Balance	Cash Balance	%
<b>Books</b>						
03/13 Botany	\$3,156.50	\$2,418.25	\$43.05	\$695.20	\$738.25	78%
04/13 Chem./Biochem	\$6,456.50	\$3,978.19	\$35.05	\$2,443.26	\$2,478.31	62%
05/13 Classics	\$5,264.00	\$4,357.26	\$210.10	\$696.64	\$906.74	87%
07/13 English	\$10,246.00	\$7,772.92	\$1,443.61	\$1,029.47	\$2,473.08	90%
08f/13 French	\$4,002.00	\$2,949.03	\$113.49	\$939.48	\$1,052.97	77%
08i/13 Italian	\$1,815.00	\$1,152.29	\$175.44	\$487.27	\$662.71	73%
09/13 Geography	\$2,515.00	\$2,400.30	\$39.65	\$75.05	\$114.70	97%
10/13 Geology	\$6,631.00	\$5,460.30	\$930.54	\$240.16	\$1,170.70	96%
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11g/13 German	\$3,631.00	\$2,505.72	\$229.85	\$895.43	\$1,125.28	75%
11r/13 Russian	\$4,199.00	\$2,648.28	\$436.01	\$1,114.71	\$1,550.72	73%
12/13 History	\$11,346.00	\$8,224.74	\$419.68	\$2,701.58	\$3,121.26	76%
13/13 Mathematics	\$4,357.03	\$4,411.36	\$0.00	-\$54.33	-\$54.33	101%
14/13 Microbiology	\$4,558.50	\$3,076.50	\$367.69	\$1,114.31	\$1,482.00	76%
15/13 Military St.	\$4,594.86	\$4,444.11	\$157.07	-\$6.32	\$150.75	100%
16/13 Philosophy	\$6,148.00	\$5,415.12	\$728.15	\$4.73	\$732.88	100%
17/13 Physics	\$2,638.00	\$1,580.27	\$0.00	\$1,057.73	\$1,057.73	60%
18/13 Political Sci	\$10,554.04	\$8,059.96	\$605.25	\$1,888.83	\$2,494.08	82%
19/13 Psychology	\$11,849.00	\$8,363.04	\$413.73	\$3,072.23	\$3,485.96	74%
1r/13 Replacement	\$5,355.00	\$3,276.02	\$1,311.77	\$767.21	\$2,078.98	86%
1v/13 Vids in Class	\$5,570.00	\$2,087.33	-\$0.01	\$3,482.68	\$3,482.67	37%
20/13 Religion	\$8,664.00	\$7,664.28	\$999.94	-\$0.22	\$999.72	100%
21a/13 Anthropology	\$3,656.00	\$1,750.34	\$1,035.37	\$870.29	\$1,905.66	76%
21s/13 Sociology	\$6,766.00	\$4,502.80	\$0.00	\$2,263.20	\$2,263.20	67%
22/13 Span & Port	\$5,281.00	\$3,911.57	\$202.94	\$1,166.49	\$1,369.43	78%
23/13 Communication	\$11,264.00	\$8,007.63	\$499.77	\$2,756.60	\$3,256.37	76%
24/13 Zoology	\$6,910.51	\$5,139.14	\$0.00	\$1,771.37	\$1,771.37	74%
25/13 Ed. Leadership	\$8,788.00	\$6,155.78	\$175.26	\$2,456.96	\$2,632.22	72%
26/13 Ed. Psychology	\$7,427.00	\$5,334.39	\$47.01	\$2,045.60	\$2,092.61	72%
27/13 Fam St/Soc Wk	\$3,672.00	\$2,900.43	\$0.00	\$771.57	\$771.57	79%
29/13 Teacher Educ.	\$4,869.00	\$2,687.09	\$694.82	\$1,487.09	\$2,181.91	69%
31/13 Kinesiology	\$4,669.00	\$3,783.56	\$34.35	\$851.09	\$885.44	82%
32/13 Kinesiol-BEST	\$9,400.00	\$6,371.89	\$0.00	\$3,028.11	\$3,028.11	68%
36/13 Accountancy	\$4,538.00	\$3,444.16	\$116.65	\$977.19	\$1,093.84	78%

# EBSCOnet

## Claim Checker

Quick Search

Advanced Search

Title Name

Search

Available Fields

Save Changes

Records per page 100

Page 1 of 1 (14 Results)

Microsoft Excel

Export

Action	Title Name	Subscriber Name	Claim Number	Claim Date	Publisher Reply	Volume/Issue Claimed
	All	All	All	All		
No Action	<a href="#">American Music Teacher</a>	<a href="#">PERIODICAL RECORD</a>	1	09/10/2012	Replacement Issue(s) Sent 11/29/12	Vol:issue 62:1 2012 aug/sep
No Action	<a href="#">IHS Janes Defence Weekly</a>	<a href="#">PERIODICAL RECORD</a>	1	02/20/2013	Replacement Issue(s) Sent . Allow 10-14 Days For Delivery	Vol.49iss.49 (2012) 12/05/2012
No Action	<a href="#">IHS Janes Defence Weekly</a>	<a href="#">PERIODICAL RECORD</a>	1	02/20/2013	Replacement Issue(s) Sent . Allow 10-14 Days For Delivery	Vol.49iss.50 (2012) 12/12/2012
No Action	<a href="#">IHS Janes Defence Weekly</a>	<a href="#">PERIODICAL RECORD</a>	1	02/20/2013	Replacement Issue(s) Sent . Allow 10-14 Days For Delivery	Vol.49iss.51 (2012) 12/19/2012
No Action	<a href="#">IHS Janes Defence Weekly</a>	<a href="#">PERIODICAL RECORD</a>	1	02/20/2013	Replacement Issue(s) Sent . Allow 10-14 Days For Delivery	Vol.50iss.1 (2013) 01/02/2013
No Action	<a href="#">IHS Janes Defence Weekly</a>	<a href="#">PERIODICAL RECORD</a>	1	02/20/2013	Replacement Issue(s) Sent . Allow 10-14 Days For Delivery	Vol.50iss.2 (2013) 01/09/2013
No Action	<a href="#">IHS Janes Defence Weekly</a>	<a href="#">PERIODICAL RECORD</a>	1	02/20/2013	Replacement Issue(s) Sent . Allow 10-14 Days For Delivery	Vol.50iss.3 (2013) 01/16/2013
No Action	<a href="#">IHS Janes Defence Weekly</a>	<a href="#">PERIODICAL RECORD</a>	1	02/20/2013	Replacement Issue(s) Sent . Allow 10-14 Days For Delivery	Vol.50iss.4 (2013) 01/23/2013
No Action	<a href="#">KONTINENT</a>	<a href="#">PERIODICAL RECORD</a>	1	08/29/2012	Confirms Vol(issue)s Not Yet Publ-no Due Date At This Time	Vol:issue 151 2012

# Miami University: Tools & Staff Training

- Documentation
- Group Training
- One-on-one
- Experimentation



# Links

Trello

<https://trello.com/>

UKSG Transfer

<http://etas.jusp.mimas.ac.uk/>

Evernote

<http://evernote.com/>

Remember the Milk

<http://www.rememberthemilk.com/>

Google Calendar

<https://www.google.com/calendar>

Google Docs

(includes forms & spreadsheets)

<http://docs.google.com/>

PBWiki

<http://pbworks.com/>

LibGuides

<http://springshare.com/libguides/>

Yahoo Pipes

<http://pipes.yahoo.com/pipes/>

WordPress

<http://wordpress.org/>

KeePass Password Safe

<http://keepass.info/>

PDF Creator

<http://www.pdfforge.org/pdfcreator>

EBSCOnet

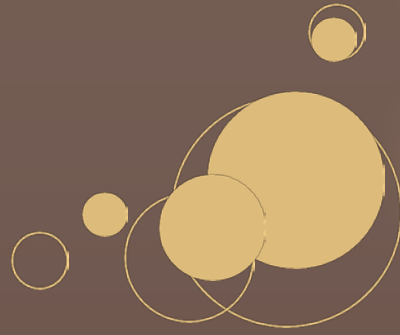
<http://www.ebsconet.com/>

# Additional Tools

- Blogger (blog software)
- Mendeley (ref manager)
- Vimeo (videos)
- Jing (screenshot/screencast)
- GIMP (image editor)
- MediaWiki (Wiki software)
- LastPass (password manager)
- OpenOffice (software suite)
- Slideshare (presentation manager)
- Filezilla (ftp software)
- Zoho Creator (database software)
- Dropbox (cloud storage)
- Github (software management)
- Subscription agent software (SwetsWise, EBSCOnet)
- Microsoft Excel / Access
- Course Management Software (Moodle, Sakai, Blackboard)
- Open Source ERMS
  - ERMes (University of Wisconsin-La Crosse)
  - CORAL (University of Notre Dame)

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